

DIRECTOR PREPARATION PROGRAM POLICY

- A. Members without a degree in Theater Arts and Directorial Experience must complete the following in order to be considered a Kirk Players Director:
1. Must have at least five (5) years' service as an Active Member.
 2. Must complete an Assistant Stage Manager assignment for at least two (2) Season Productions.
 3. Must complete a Stage Manager assignment for at least two (2) Season Productions.
 4. Must complete an Assistant Director assignment for at least two (2) Season Productions.
 5. After each assignment the Artistic Director, the Season Production's Director, Technical Director, Stage Manager, and a seasoned cast member from the Production will provide input on the candidate's performance based upon criteria listed on the attached EXHIBIT A, Directorial Performance Review Form. The Directorial Performance Review Form will be developed and maintained by the Artistic Development Committee. The Artistic Director will review said input and meet with the candidate in order to provide feedback on their performance.
 6. These requirements may be accomplished in any order.

Upon satisfactorily completing these requirements the Artistic Director will add the candidate's name to the list of **Kirk Players Directors**. All candidates must be aware there is no guarantee they will receive a directing assignment. The Artistic Director is not obligated to make any assignment to a Kirk Players Director.

- B. Members **with** a degree in Theater Arts and **Directorial Experience** are allowed to complete a modified program, if they meet certain criteria, to be vetted by the Artistic Director before starting the program. "**Directorial Experience**" is defined as being listed as Director in a playbill for two (2) full-length performances.

Members with Directorial Experience and a degree in Theater Arts must complete the following in order to be considered a Kirk Players Director:

1. Must be an active Member.
2. Must complete a Stage Manager assignment for at least one Season Production.
3. Must complete an Assistant Director assignment for at least one Season Production.
4. After each assignment the Artistic Director, the Season Production's Director, Technical Director, Stage Manager, and a seasoned cast member from the Production will provide input on the candidate's performance based upon criteria listed on the attached EXHIBIT A, Directorial Performance Review Form. The Artistic Director will review said input and meet with the candidate in order to provide feedback on their performance
5. These requirements may be accomplished in any order.

Upon satisfactorily completing these requirements the Artistic Director will add the candidate's name to the list of **Kirk Players Directors**. All candidates must be aware there is no guarantee they will receive a directing assignment. The Artistic Director is not obligated to make any assignment to a Kirk Players Director.

Members who have Directorial Experience may submit a written request to the Board, requesting the Board consider adding their name to the list of Kirk Players Directors, thus bypassing the program for Members with Directorial Experience and a Degree in Theater Arts. The candidate's request will be approved upon a favorable majority vote of the Board.

A non-Member who approaches Kirk Players with a desire to Direct a Production must request the same to the Artistic Director, as well as provide evidence of Directorial Experience. The candidate's request will be approved upon a favorable majority vote of the Board.

The Artistic Director will oversee these programs and will organize the review meeting for each candidate. The Membership Director will keep an accurate record of Member participation, which includes completed candidate assignments. The Artistic Director will keep an accurate record of Kirk Players Directors.

C. Amendments

The Director Preparation Program Policy is maintained by the Artistic Development Committee. The Artistic Development Committee may recommend revisions to this policy for the Board's approval at any time.

EXHIBIT A
Directorial Performance Review Form